

# *St. Nicholas Greek Orthodox Church Endowment Fund (SNEF)*

*Troy, Michigan*



## *Endowment Fund Grant Application Form*

## **What Is The St. Nicholas Greek Orthodox Church Endowment Fund (SNEF)?**

The Saint Nicholas Endowment Fund (SNEF) was created to offer parishioners a vehicle to donate toward the long-term support of our parish.

The purpose of the Saint Nicholas Endowment Fund (SNEF) is to provide financial support for spiritual, cultural and educational programs and ministries for our faithful.

The Endowment Fund is governed by a Board of Trustees who oversees the portfolio, together with a professional investment manager, to manage investment decisions for the Trustees.

### **How Are the Saint Nicholas Endowment Funds Utilized?**

At the end of the fiscal year (October 31), the fund is evaluated for its annual growth. If profitable, 50% of the growth may be used to assist organizations, ministries, programs, and as designated by donors to the Endowment Fund. The remaining 50% of growth is retained in the fund for continued investment and growth.

### **What Is This Grant Application For?**

The Board of Trustees for the Saint Nicholas Endowment Fund has instituted a process that instructs organizations of St. Nicholas Greek Orthodox Church to apply for funds to support a program or ministry. This application is completed by the leadership team of the ministry or organization supporting the program or ministry, and submitted to the Saint Nicholas Endowment Fund (SNEF) Board of Trustees for review and a final decision. If approved, and funds are available, monies will be distributed for the sole purpose to support the program or ministry defined in this application form. **Deadline for the application is October 31<sup>st</sup>.**

Note: If the program/ministry does not use the funds for the stated purposes, all monies provided via this grant are to be returned to the Saint Nicholas Endowment Fund (SNEF).

### **How Is This Grant Application Form Submitted?**

Please print a copy of this Grant Application Form, fill in ALL details on this form about your grant request, and either mail it to the St. Nicholas Church Office at [Office@StNicholasTroy.org](mailto:Office@StNicholasTroy.org) or send it to:

St. Nicholas Greek Orthodox Church  
760 West Wattles Road  
Troy, MI 48098-4500

Attention: St. Nicholas Endowment Fund

Attachments are allowed, if required, however, each section of this application form must be fully completed, or the Application Request will be denied.

**St. Nicholas Greek Orthodox Church  
Endowment Fund  
Grant Application Form**

**Date of Application:**

**Organization Name:**

**Chairperson Name:**

**Email Address:**

**Best Phone Number:**

**Organization Board**

**President:**

**Vice-President:**

**Secretary:**

**Treasurer:**

**What is the name of the program/ministry this grant will be used for?**

**What is the purpose and/or goal of this program?**

*Note: Per the bylaws of the St. Nicholas Endowment Fund, these funds cannot be used to pay for, or in substitute of, payments to cover general expenditures of the organization.*

**(If necessary, please attach additional information important to your application)**

**What amount is being requested?**

**How will St. Nicholas benefit from the use of these funds being allocated to this program?**

**Please attach a fully detailed budget for which these funds will be used for:**

*Note: This budget must outline, in full detail, ALL the expenses for implementing this program only. No other expenses are to be included. Summary information is not acceptable.*

**Sample Budget:**

<b>Category</b>	<b>\$</b>
Expenditures:	
Tickets/Entrance Fees/Registration Fees	\$ 2,000
Travel (Auto Rental/Plane/etc.)	\$ 1,000
Meals	\$ 500
Lodging	\$ 1,600
Fees	
Other	

**Signature Section**

We, the Board of Directors for the above-mentioned organization, believe to be true that all statements and documents associated with this Grant Application Form and are affirming our believe with our signatures below. All of the signatures below are required or the Application will be denied.

	<b>Signature</b>	<b>Signature Date</b>
<b>Chairperson</b>		
<b>President</b>		
<b>Secretary</b>		